ADMINISTRATIVE REGULATION GCA-TITLE I PARENT COORDINATOR

1:0   TITLE I PARENT COORDINATOR

2:0   LINE AND STAFF RELATIONSHIP

2:1   The Title I Parent Coordinator reports to and is evaluated by the Title I Program Manager.

2:2   The Title I Parent Coordinator serves to coordinate the effective delivery of Title I parental involvement activities.

3:0   FUNCTIONS AND DUTIES-THE TITLE I PARENT COORDINATOR:

3:1   PLANS AND PRESENTS FOUR EVENTS FOR PARENTS/GUARDIANS

    3:1.1   Introduction to Title One meeting in September

    3:1.2   Three other events on topics of interest pertaining to math +/or literacy.

    3:1.3   Schedules these events at times that will maximize participation.

    3:1.4   Ensures that other staff attend evening events.

4:0   QUALIFICATIONS

    4:1   Be a member of Title I Unit E

    4:2   Demonstrates organizational and communication skills, and the ability to work effectively with others.

    4:3   Such alternatives to the above qualifications that may be deemed as equivalent and acceptable to the Superintendent of Schools.